



Municipal Services Agency

Department of Planning and  
Community Development  
Robert Sherry, Director

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## County of Sacramento

### News Release

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### **Sacramento County Planning Department to Implement New Fees Effective September 23, 2010**

*New Cost Recovery Methods will Allow Department to Provide Efficient and Timely Service to Customers*

Sacramento, CA – In an effort to streamline customer service and recover costs associated with staff time and resources, the Planning Department is implementing new fees and cost recovery mechanisms effective September 23, 2010.

“The implementation of these new programs will allow the Planning Department to recover costs on some of our larger projects,” said Planning Director Robert Sherry. “These new fees allow the department to more accurately charge for time and resources used on a project, as opposed to a flat rate fee model that does not account for the potential complexity of the project.”

- **Planning Review Fee** – This fee will fund certain reviews and research by the Planning staff that generally takes more than 15 minutes of staff time. These include: Substantial compliance and post-application follow-up; zoning and condition compliance letters; non-conforming verification letters and; research, including historical research and pre-application requests.
- **Modifying Design Review Fee** – This fee will allow Planning to invoice applicants in the event costs exceed the initial deposit collected for design review services.
- **Conversion of Planning Base Application Fee to a Deposit** – This is a new cost recovery model similar to the existing model for the County Department of Environmental Review and Assessment. An initial deposit will be collected, and work beyond the deposit, will be billed as necessary to complete the processing of the planning entitlement application.

The Planning Department Public Counter is open Monday through Thursday, 9 a.m. to noon. Appointments to file applications can be made during business hours by calling 916-874-6141. Customers can also contact the Planning Department via email at [sacplan@saccounty.net](mailto:sacplan@saccounty.net) or leave voice mail messages at 874-6221.

Did you know that most land-use information you need can now be obtained 24/7 on-line? To get the zoning of your property, view the zoning code, permit data or Frequently Asked Questions about planning and mapping data, please visit our website at [www.planning.saccounty.net](http://www.planning.saccounty.net).

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